

**Freedom Public Library Minutes (Draft)**  
**Board Of Trustee Meeting**  
**Tuesday, October 6, 2009**  
**5pm**

**Members Present** – Peg Scully, President; Anne Cunningham, Treasurer; Karin Schiller, Secretary, Elizabeth Rhymer, Librarian, Ellen Many, President of the Friends, Bill Stoops

The minutes of the last meeting were read and accepted.

**Financial Report** – Anne handed out a Banking Summary for January to September 2009. Landscaping at rear of the library was discussed. We are hoping that our heating costs will go down with the new furnace. The audit for the library has been completed.

The trustees formally accepted donations of books and other media to the library

**Library Director's Report** – Elizabeth handed out her report. Highlights included the installation of the new furnace and oil tank, Dick Many's work on the circulation desk remodeling /planning, the Penny Power fundraiser, the upcoming Friends of the Library open house, the popularity of the Netflix account, the New Hampshire downloadable audio book program, monthly Pizza and Movie nights, a pumpkin painting contest, an upcoming knitting workshop for children in grades 4-6, and visits from the Freedom Elementary School students.

**Old Business**

1. Furnace/Tank Installation Report- The furnace and oil tank have been installed. The heat is on! The programmable thermostats are in the process of being installed. Walter has taught Elizabeth how to use the thermostats. Peter will complete the ceiling to finish up the job.
2. Safety Issues- The light post outside has been fixed. We have received an estimate for the panic hardware from Intervale Lock and Safe. Bill Elliot donated a door closer to the library. Peg will call Intervale Lock and Safe for another estimate. Peg will look into estimates from other Lock Shops in the area.
3. Survey – The hand done surveys have been entered into the computer. We will look at the results before the next meeting. Future plans were discussed for the library. The trustees and friends will look at the surveys to look at the wishes of the community in terms of future plans for the library. The trustees will ask Peter Kondrat about a ramp into the workroom and possible expansion of the library near Elizabeth's office.
4. JAS donations- The library has received \$2615 in Jim's memory. The trustees continued to discuss future space and technology needs of the library. Anne will look into a fund where the Jim Scully Memorial donations can be kept until a suitable use can be decided upon.

## **New Business-**

1. Review and discuss Elizabeth's 2009 goals- Elizabeth reviewed her goals, accomplishments, and future plans with the trustees. Elizabeth will work on Goals for 2010.
2. Review Library Assistant's 2009 performance- This was done in June.
3. Plan for 2010 budget request and meeting with BOS- We will talk about budget next month.
4. Other – Landscaping at rear of the library
  - Parking Lot lines- We will ask the Friends if they have a volunteer.
5. Future location for donated books and materials- The trustees asked about having donations put in the workroom right away. This will eliminate clutter at the top of the stairs.

Meeting Adjourned at 7:06 Next meeting – Tuesday, November 10<sup>th</sup> at 5pm

Respectfully Submitted,  
Karin Schiller