

Freedom Public Library Minutes (Draft)
Board Of Trustee Meeting
Tuesday, November 10, 2009
5pm

Members Present – Peg Scully, President; Anne Cunningham, Treasurer; Karin Schiller, Secretary, Elizabeth Rhymer, Librarian.

The minutes of the last meeting were read and accepted.

Financial Report – Anne handed out a Banking Summary for January to October 2009. The library has been receiving donations with specific guidelines such as for purchasing DVDs. The trustees recognize these gifts and will spend the donated monies within that year. The trustees discussed getting estimates for painting. The carpets are also in need of cleaning. Anne will call Nate Perkins about the life expectancy of the air conditioner. A ramp to the workroom was also discussed.

Estimates have been received from 3 Locksmiths for the Panic Hardware. The trustees may request these funds from the Friends

The trustees formally accepted donations of books and other media to the library

Library Director's Report – Elizabeth handed out her report. Highlights included Peter Park and Dean Robertson who cleaned out all the underbrush behind the library, the installation of new computers, Halloween Trick or Treating, Elizabeth's visit to the Freedom School, an upcoming Christmas program at the library: reading "The Best Christmas" by Lee Kingman, the next Pizza and Movie night, and a drop in card making table. There was also concern regarding the thermostat and heating up the library after it has been closed. It takes a while for the library to reach a comfortable temperature.

Parking lot lines have been painted.

Old Business

1. Library Director's Evaluation – The trustees and Elizabeth discussed her evaluation for 2009.
2. JAS fund, letter to the Trustees- The family of James A Scully wrote a letter to the Trustees requesting that all funds in his memory be held in trust until such time as a decision is made about how to spend them.

New Business-

1. Time – Warner Phone Services – Time Warner Cable provided a proposal for Business Class Phone service. It would include long distance calls and caller id. Our phones will work with this service. There is only one phone line. We would have to plug in the fax to use it. There is a one time installation charge as well as monthly charges. The trustees approved this proposal because it is cheaper than our existing phone service. The phone lines will need to be connected from the computer room to the front desk.
2. Space Consultant- Response to request from other libraries- Other libraries have recommended the consultant, Patience Jackson. She served as a consultant for the Cooke Library in Tamworth. Patience is strongly recommended. We may ask the Friends to fund this project. Elizabeth will call Patience to get a quote from Patience.
3. 2010 Budget Proposal – Meet with SB December 7th, 2009 7:45- The trustees will meet on December 1st at 5pm for budget planning.
4. Survey Results- Anne handed out the responses to the Open-ended Responses. The trustees will continue to discuss the results of the survey in future meetings.

Meeting Adjourned at 6:30. Next meeting – Tuesday, December 1st at 5pm

Respectfully Submitted,
Karin Schiller