

Freedom Public Library Minutes (Draft)
Board Of Trustee Meeting
Wednesday, July 22nd, 2009
5pm

Members Present – Peg Scully, President; Anne Cunningham, Treasurer; Karin Schiller, Secretary, Elizabeth Rhymer, Librarian, Ellen Many, President of the Friends, Bill Stoops

The minutes of the last meeting were read and accepted.

Financial Report – Anne handed out a Banking Summary for January to July 22nd 2009. Maintenance budget issues were discussed. We will continue to need to watch our spending. The Kuceras are interested in donating a gift to the library. They are working with Elizabeth on possible ideas.

The trustees formally accepted donations of books and other media to the library

Library Director's Report – Elizabeth handed out her report. Highlights included a new volunteer Sarah Groleau, the summer reading programs, the upcoming Reptiles on the Move program during Old Home Week, the marvelous volunteers and Judy, the upcoming fundraiser at the Ossipee Valley Bluegrass Festival, and the generous offer of Charlie Hatfield to do some tree trimming for the library for free.

\ There was a scheduling conflict during Old Home Week. The PTA scheduled a carnival at the same time as Reptiles On the move and Pizza and Movie night. Bolt.. The trustees discussed having someone communicate with the PTA in the future to avoid scheduling conflicts in the future.

Old Business

1.. Oil Tank Room- We received an estimate for the demolition of the bathroom and for the preparation of the both rooms of \$2350 to \$2500 Elizabeth asked if the work can include the installation of a drain to drain the dehumidifier. We may be able to use an existing drain. Bill will ask Walter about this. The summer reading program wraps up August 19th. Elizabeth would like to wait until the last week of August for work to begin. Peter will need to do the work prior to Walter.

The oil tank will cost \$1600.

The trustees discussed asking the Friends for two programmable thermostats and fire safety equipment. The thermostats will improve our use of fuel with the new boiler.

2. Furnace- Walter will begin work after Peter.

3. Safety

The fire extinguishers were installed for a cost of \$150. The signs have been installed. Gene will provide training for the fire extinguishers.

Peg called Kurt Mason, the electrician. They discussed the illuminated Exit signs. He will work with Gene Doe.

The Trustees discussed panic hardware on the front door. Karin will look at the panic door regulations for public buildings. Peg will ask if it is necessary to have panic hardware on the parking lot door.

The library discussed a knox box. They cost \$335 and up. Gene has a key to the library. Peg will discuss the need for a knox box.

Meeting Room Capacity is 50 according to Gene Doe.

Elevator Inspection We have always had the inspection done on our own. The company that installed it inspects it. It is inspected every year. We may want to research other companies that are closer and cheaper. The trustees discussed asking the town if they will take responsibility for the elevator since it is a town building. Anne will talk to Karen about how they inspect the elevator in the town hall.

The trustees will schedule time on the Selectman's agenda in September to discuss thermostats, elevator inspection, and safety costs.

3. Survey Update – Anne handed out a revised copy of the survey. The trustees worked on further revising the survey.

4. Fundraising Update- The penny power fundraiser is about to begin.

New Business-

Meeting Adjourned at 6:30 Next meeting –Friday, August 21st at 1pm

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Respectfully Submitted,
Karin Schiller