

Freedom Public Library Minutes (Draft)
Board Of Trustee Meeting
Tuesday, December 1st, 2009
5pm

Members Present – Peg Scully, President; Anne Cunningham, Treasurer; Karin Schiller, Secretary, Elizabeth Rhymer, Librarian., Ellen Many, President of the Friends

The minutes of the last meeting were read and accepted.

Financial Report – Anne handed out a Banking Summary for January to November 2009. This report included a December estimate.

The trustees formally accepted donations of books, cash and other media to the library

Library Director's Report – Elizabeth handed out her report. Highlights included the 20th Anniversary of the Book Club, Lee Fritz's dedicated service to the group, the Freedom Public Library Facebook page, reading picture books at the school for the Ladybug Picture Book Award, last month's pizza and movie, the children's knitting class, holiday card making, the December 22nd Christmas program, and Louie's appearance in the Cat Fancy magazine.

Old Business

1. Space Consultant- Elizabeth has been in contact with Patience Jackson. Patience sent a list of dates for possible visits. Elizabeth will set up a visit and a snow date. The two dates suggested were January 23rd and January 30th.
2. Anne has merged the results of the surveys. She is working on the open-ended questions. She would like to have that information available for the Selectman's meeting on Monday.
3. Nate Perkins came to the library. He suggested that we reprogram the thermostats so they start up 2 hours or 2 and half hours prior to the library opening.
4. Nate Perkins thinks that the air conditioner will last for a year or so. There is a new style coolant on the market. They are retiring the old style coolant. The new machine and coolant is much more expensive. He would recommend we buy a new air conditioner in the next year or so. He suggested we buy one that takes the old coolant because it will be more cost effective. Peter Kondrat's estimate for bumping out the library was \$40,000. This includes the building, basement, and roof.

5. Kurt Mason came to discuss wire and cable reorganization. He can do the job. He will write up the estimate for the job. It will cost about \$700 for labor and materials.
6. Painting Estimates- The estimate for painting is \$7000. Elizabeth has a copy of the estimate. Estimate is based on 3 men for 2 weeks. Elizabeth will receive another estimate tomorrow. Elizabeth will ask for an additional estimate from the first bidder to split the job up into parts.
7. The workroom space was discussed. The trustees discussed having both the building inspector and fire chief come to inspect it for book sale use.
8. The carpet estimate is the same as last year's cost.
9. Grounds bid- Peter Park We received a bid from Peter Park to take care of the grounds. We will discuss this at a later meeting.
10. 2010 budget- the trustees discussed the roles and duties of library trustees and determined that the trustees are responsible for budgeting for the library and capital expenditures.

A proposed budget for 2010 was reviewed and revised. It will be presented to the selectmen this coming Monday.

New Business-

1. Trustee Candidates for March 2010 election was discussed.

Meeting Adjourned at 7:15 Next meeting –Tuesday, January 12th at 5pm

Respectfully Submitted,
Karin Schiller