

**Freedom Public Library Minutes (Draft)**  
**Board Of Trustee Meeting**  
**Friday, August 21, 2009**  
**1pm**

**Members Present** – Peg Scully, President; Anne Cunningham, Treasurer; Karin Schiller, Secretary, Elizabeth Rhymer, Librarian

The minutes of the last meeting were read and accepted.

**Financial Report** – Anne handed out a Banking Summary for January to July 2009 as well as January to August 21<sup>st</sup> 2009. Upcoming maintenance costs were discussed. Our expenses are on target. The audit is on Thursday. The trustees also discussed memorial gifts to the library. A separate line item will be developed in the budget for memorial gifts and expenditures.

The trustees formally accepted donations of books and other media to the library

**Library Director's Report** – Elizabeth handed out her report. Highlights included the summer finale party, the summer reading program, Reptile On The Move program, The Friends Book and Bake Sale, the removal of branches by Charlie Hatfield, a new volunteer, Maureen Elliott, an upcoming computer class in the fall, and the fabulous work of our volunteers. Donations in memory of Jim Scully continue to come in. Elizabeth also handed out the numbers for Summer Program Participation. Highlights included Reptiles on the Move, Pizza and Movie Nights, and Teen Nights. Attendance was great at all events except for Preschool Story time.

### **Old Business**

#### 1. Furnace/Tank Installation Report

Peg updated the trustees on some ongoing maintenance issues. Walter is proposing a tank that will fit into the alcove just outside the men's bathroom. Installing this tank will do away with the need to modify anything in the bathrooms except possibly some adjustments to the hanging ceiling. Cost for this tank, installed, would be about \$1500. The only carpentry required will be the 5/8" fire wall lining in the boiler room.

Walter will remove the current furnace on or about August 26<sup>th</sup>.

Walter Henderson thinks the automated regulators to be installed with the new furnace will do the same job as programmable thermostats. The trustees would like to lower the temperature when the library is closed. They wonder if the automated regulator will do that. Bill will talk to Walter about that.

Walter advised against an automatic flushing set-up for the dehumidifier in the workroom. Walter advised against anything of that nature below the level of the septic tank, because that's the first place where the septic system would back up in the event of a problem. There are units available that would pump the water up and out. Bill will talk to Walter.

Bill has a couple of phone calls into Peter Kondrat. Walter wants to know when Peter will prep the room so that he can start reinstallation.

Walter asked the state fire marshal about the possibility of installing a sprinkler head over the furnace. rather than the 5/8" wallboard. The state fire marshal said that we needed the fire wall.

Bill will also get an estimate from Peter Kondrat regarding removing the cabinet below the laptop.

## 2. Safety Issues-

Electrical work completed- all the electrical work has been completed except for the lamp outside.

Book Drop- Peg will talk to Gene Doe about the book drop.

Panic Hardware, main door. - Anne will ask Gene from Indian Mound Hardware about the Panic Hardware for the main door.

3. More electrical work- We received an estimate from Kurt Mason. We need to replace 4 ballasts and 12 florescent bulbs. Elizabeth has called him about the broken light post.
4. Survey Report- We have received almost 100 surveys.
5. Fund-raising - The pennies are coming in.

## **New Business-**

Meeting Adjourned at 2:50 Next meeting – October 6<sup>th</sup> at 5pm

Respectfully Submitted,  
Karin Schiller