

October 13, 2011 LIBRARY BOARD OF TRUSTEES MEETING

The meeting was called to order at 3:15pm.

Present: Peg Scully, Chair; Tom Luke, Treasurer; Elizabeth Rhymer, Director; MaryAnn Hogan, Secretary; Laura Robinson, Alternate.

The minutes of the September meeting were read and accepted as amended.

FINANCIAL REPORT: Interest income and book sales are somewhat behind, but generally the Library is on target. Banking Summary is attached.

No gifts recorded.

Manifest was signed.

DIRECTOR'S REPORT: Elizabeth read her report and as usual, has been very busy. Her report is attached. Elizabeth also stated her goals for 2011-2012, which includes further goals for Program Development, Collection Development, Community Outreach, Technology, Professional Development and continuing support of Volunteers, Friends and Employees.

AGENDA ITEMS:

Update status of Library equipment and furniture: The church has accepted the file cabinet and has not picked it up yet. Elizabeth has sold the old wooden chairs. The DVD player and old Fax machine are still looking for new homes. Attached is a bid from Ken Filpula to refinish the old library table. The board voted for (B) a complete full refinishing for \$425.00.

We decided to renew the snow-shoveling agreement with Harvey Jenness, Bill or Peg to decide when he is needed.

Packard Fund status: Peg will design a form letter to be used for memorial donations.

Peg read Elizabeth's evaluation letter, yearly review and the Trustee's goals for Elizabeth for 2012. Elizabeth has done an outstanding job and we applauded her. The evaluation letter was placed in her personnel file and the goals are attached.

NEW BUSINESS: Laura will get in touch with Walter Henderson to have the furnace cleaned.

Meeting adjourned at 4:41pm.

Next meeting will be held on Thursday, November 17, 2011 at 3:00pm

Respectfully submitted:

MaryAnn Hogan
Secretary