

LIBRARY BOARD OF TRUSTEES

March 30, 2010

Present – Peg Scully, Chair; Anne Cunningham, Treasurer; Elizabeth Rhymer, Director.
Mary Ann Hogan could not attend
The meeting was called to order at 5:10

The minutes of the February 25 meeting were read and accepted.

The financial report showed income, expenses and balances through March, 2010. Revenues were somewhat less and expenses somewhat more than expected, but there is a sufficient balance to cover expenses. Anne will call the Town Office to request our Town appropriation of \$64,400 approved at Town Meeting.

The Board approved the acceptance of gifts of books and money donated in January. Gifts of money have received in memory of Henry Kucera and a memorial fund will be established in his name. Peg will contact the family and ask for their ideas about how to expend the money. Elizabeth also mentioned several ideas such as purchasing library lap-top computers, additional comfortable seating, and E-readers.

The Library Director's report described plans for the Summer Reading Program which will begin on June 21 with a story-teller. Elizabeth will offer a workshop on using the downloadable audio books service, and has booked Rebecca Rule for May 25. Elizabeth has trained Laura Robinson to handle the Inter-Library loan system, thus enabling Eliz. to tend to other responsibilities.

.Continuing business:

- The summary of Patience Jackson, the space consultant, was reviewed. All three options for workroom changes are acceptable and each has certain advantages. Anne will mail a copy to Ellen Many, Pres. Of the Friends, for her review. A committee will be formed to further assess the plans, approve one, and seek bids for implementing the changes. Elizabeth will inform Ms. Jackson of our plans.
- The procedure for sending out bids for grounds maintenance was discussed. Peg met with Bill Stoops on March 31 and he has agreed to oversee this matter by calling Matt Welch, explaining the Town's bid process, and asking him to submit a bid. Peg will call Peter Park to tell him how we're proceeding.
- Peg will email Ellen Many to ask if she's interested in attending the May 3 NHLTA meeting on May 3. She will ask if the Friends might be willing to cover the \$50 (each) Trustee expenses and the \$35 Friends member expense.
- Anne took a copy of the Town Insurance Policy and will review it.
- Time planning was postponed until the next meeting.

The meeting was adjourned at 6:30

The next meeting will be on Wednesday, May 5, at 12:00

Respectfully Submitted,

Peg Scully (Acting Sec.)