

LIBRARY BOARD OF TRUSTEES
February 25, 2010
DRAFT

Present – Peg Scully, Chair; Anne Cunningham, Treasurer; Elizabeth Rhymer, Director; Mary Ann Hogan, Candidate for Library Trustee. Karin Schiller could not attend.

The meeting was called to order at 5:35.

The minutes of the January 14 meeting were read and accepted.

The financial report showed income, expenses and balances for January. We have a balance sufficient for expenses through March, 2010.

The Board approved the acceptance of gifts of books donated in January.

The Library Director's report described changes in the Children's section. Children's reference materials (never used) have been discarded, and new space has been created for new fiction. The ALA conference was helpful. Adult knitting classes have begun, children's knitting classes continue, and a collection development policy is being developed.

Old Business –

- Space Consultant -Materials from Patience Jackson, the Space Consultant, have been received, and copies given to the trustees to prepare for discussion at the March meeting.
- Furnace Issues- Peg's discussion with Walter Henderson, the heating installer, still leaves questions about the temperature adjustment. Elizabeth called the company and Anne with call them as well to try to resolve the questions about lowering the temperature during closed hours, and maintaining comfortable heat when the library is open.
- Only the Library Director or Trustees may, when necessary, allow access to the Library to those persons who are not already authorized to have a key.

Continuing business

- A discussion of the time study will take place at the March meeting.
- A discussion of P. Jackson's recommendations will take place in March.
- Mary Ann will meet with Peg and Elizabeth after the election and before the next meeting to review the duties of the Secretary.
- Furnace issues continued.

The Trustees will attend the May 3 Annual Meeting of the NH Library Trustees Assoc. in Portsmouth.

The meeting was adjourned at 6:40

The next meeting will be on Tuesday, March 30 at the Library at 5:00

Respectfully Submitted,

Peg Scully (Acting Sec.)