

## Freedom Public Library Telescope Lending Policy

1. The Library's telescope may be checked out by a patron in good standing who is 18 years of age or older. Patron must sign a new Telescope Borrowing Agreement each time the telescope is borrowed. The telescope may be reserved in person or by calling the library at 539-5176; emailing [circ@freedompubliclibrary.org](mailto:circ@freedompubliclibrary.org); or sending a text to 603-267-4278.
2. The telescope may be checked out for a maximum of one week and must be given directly to library staff when returned. Patron must stay while the staff checks the telescope for damage or missing parts. The telescope may not be renewed. If there is no waiting list for the telescope upon return, the returning patron may re-check out the telescope (with new agreement signed) after staff have conducted the full check-in process.
3. The telescope kit includes 1 Astroscan Millennium telescope; 1 organizational pouch; 1 laminated manual; 1 LensPen cleaning brush; 1 headlamp (for night vision); 1 National Audubon Society pocket guide; 6 AAA batteries; and 3 cords attached to dust caps and related items. The kit is valued at \$350. If the telescope kit is not returned in the same condition, a fee will be determined by the Library based on the cost of repair or replacement. Any missing items will result in charges to the patron.
4. The telescope must stay in the possession of the borrower who signed the agreement.
5. Children must have adult supervision while using the telescope.
6. Please treat the telescope with care, keeping it in a clean, dry, dust-free place and safe from liquids, extreme temperatures, and from being dropped. All covers should be kept attached to the telescope at all times. Do not attempt to clean the telescope with any chemicals or liquid or store the telescope outdoors. Keep the dust caps on the front of the telescope and on the focuser when not in use. *Make sure to turn off the range finder when not using it.*
7. The borrower is responsible for reading the instruction manual for proper care and use.
8. **Do not look directly at the sun with the telescope. Permanent eye damage could result. The Library is not responsible for any damages a patron inflicts upon themselves.**