

Freedom Public Library Trustees Meeting
Thursday May 25, 2017 Minutes

Present: Chuck Brooks, Chair; Laura Robinson, Treasurer; Paul Mathieu, Secretary; Elizabeth Rhymer, Librarian; Jayne Britton

The meeting was called to order at 3:31.

The April 27 minutes were reviewed. A motion to approve the April 27th minutes as written was seconded and approved.

The May 18 minutes were reviewed. A date was corrected. A motion to approve the May 18 minutes was seconded and approved.

Laura presented the profit and loss statement. Payments to NHLA will be covered by the Friends of the Library. The vestibule project has been fully paid.

Laura presented the Budget vs actual report. Jayne suggests asking at Northway Bank if they can match slightly higher interest rates available for accounts similar to some of ours that are paid at other banks. Laura mentioned that our practice of approving all financial gifts exceeds the requirement of the regulations.

A motion to accept the financial reports was seconded and approved. The manifest was signed.

A motion by Chuck and seconded by Laura to go into non-public session was approved with Chuck, Paul and Laura voting in favor in accordance with RSA 91-A:3, IIA at 4:07 PM.

A motion by Chuck and seconded by Paul to return to public session was approved with Chuck, Paul and Laura voting in favor in accordance with RSA 91-A:3, IIA at 4:49PM.

The board reviewed the Volunteer Policy. A motion to approve the Volunteer Policy was seconded and approved. Laura will type the final copy for the Policy Book.

The HVAC contract approved May 18 was discussed. Laura will explore questions about operation during extreme cold, and snow and ice accumulation issues regarding outside components- (if any).

Review of the personnel policy was tabled to June.

The next meeting will be at 3pm June 22.

Chuck will make calls to applicants for the Library Assistant position to offer the job to the preferred candidate, and upon acceptance, to inform the other applicants of the filling of the position. Adjourned at 5:35

